## **How to timetable Team Spark**

Team Spark has been designed to be flexible, allowing you to decide how best to fit it into INSET days and / team meetings.

However some points to note are...

- Stick to the running order for the workshops- they flow from one to the next
- Homework" is set between some of the workshops. Workshops 1 & 2 can be completed together in a single INSET day (am/pm) as can workshop 5 & 6. All other workshops require a period of time (suggested 1+ month) for the team to work on actions and ideas discussed.
- Get organised the 'How to run Team spark workshops' at the start of Workshop 1 guides you and has all the resources you will need before starting the programme.

Suggested timetables are shown below...

